



Armthorpe  
Academy  
Enriching Lives, Inspiring Ambitions

# SEND Information Report

September 2022

Date of approval:	
Approved by:	Local Academy Board
Date of next review:	Review Autumn Term 2023



Consilium  
Academies

## Overview

This aim of this document is to outline how the academy will endeavour to support learners with special educational needs and/or disabilities (SEND). It will also outline the type of provision available to support students with SEND. It provides further information on how the academy will implement its SEND policy. It also explains the roles and responsibilities for everyone involved in supports students with SEND. This is review annually and it is submitted to the governing board annually alongside the SEND policy.

It has been produced with regard to the Doncaster 'Local offer' (a link to this is published on the academy website), which sets out what all schools and academies in the local authority should provide, as well as the SEN and Disability (SEND) Code of Practice and advice from the Department for Education. This information report is based upon the statutory Special Educational Needs and Disability (SEND) Code of Practice and the following legislation:

- Part 3 of the Children and Families Act 2014, which sets out academy's responsibilities for pupils with SEN and disabilities
- The Special Educational Needs and Disability Regulations 2014, which set out academy's responsibilities for education, health and care (EHC) plans, SEN co-ordinators (SENCOs) and the SEN Information report.

This document is intended to be a practical, user-friendly guide to explain how we identify need, deliver and review our provision for students with SEND at Armthorpe Academy.

September 2022

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- b. How does assessment and review fit into the 'bigger picture'?

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- a. How can students themselves be involved in the whole process?
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- a. What training do teachers and support staff receive?
- b. Who works in the Inclusion department and what are their areas of specialism?
- c. Where can I get more information?

**1. Key Named Contacts Within the Academy and What to Do If You Have a Question or a Concern.**

The academy planner is the first line of communication between home and academy. If you have any questions or want to discuss your child's general welfare in and around academy, then in the first instance, please contact the relevant Head of Year.

Year	Pastoral Leader	Email Address
7	Miss Caitlin Swailes	<a href="mailto:ARM-parentyear7@consilium-at.com">ARM-parentyear7@consilium-at.com</a>
8	Mrs Amanda Kendall	<a href="mailto:ARM-parentyear8@consilium-at.com">ARM-parentyear8@consilium-at.com</a>
9	Miss Danielle Duncanson	<a href="mailto:ARM-parentyear9@consilium-at.com">ARM-parentyear9@consilium-at.com</a>
10	Ms Elise McCoy	<a href="mailto:ARM-parentyear10@consilium-at.com">ARM-parentyear10@consilium-at.com</a>
11	Mrs Julie Owen	<a href="mailto:ARM-parentyear11@consilium-at.com">ARM-parentyear11@consilium-at.com</a>

If you have any questions/queries you want to discuss specific to learning support, interventions, attainment and progress, or medical needs then please contact a member of our dedicated inclusion team:

Role	Name	Email Address
Assistant Headteacher for Special Educational Needs and Inclusion (SENDCo)	Mrs Donkin	<a href="mailto:ARM-SEN@consilium-at.com">ARM-SEN@consilium-at.com</a>
Director of Pastoral Care	Mrs Moulton	<a href="mailto:Amy.moulton@consilium-at.com">Amy.moulton@consilium-at.com</a>
Deputy Special Educational Needs Coordinator (Deputy SENDCo)	Miss Longhorn	<a href="mailto:ARM-SEN@consilium-at.com">ARM-SEN@consilium-at.com</a>
Haven Manager	Mrs Rush	<a href="mailto:Nicola.rush@consilium-at.com">Nicola.rush@consilium-at.com</a>
Inclusion Manager (KS4)	Mrs Crump	<a href="mailto:Debs.crump@consilium-at.com">Debs.crump@consilium-at.com</a>
Shine Manager (KS3)	Mrs Hartley	<a href="mailto:Rachel.hartley@consilium-at.com">Rachel.hartley@consilium-at.com</a>

The allocated Governor for SEND, for the 2022 - 2023 academic year is to be confirmed.

We endeavour to resolve all questions, queries and concerns informally, but should you wish to make a complaint please refer to the complaints policy which is published on our website. Any complaint will be dealt with initially by the SEND staff and referred to the senior leadership team, if appropriate, for further investigation and action. In more complex cases we will always benchmark the quality of our provision by taking external advice from the Local Authority and through consulting with partner academies in the Consilium Academies Trust.

## 2. Our Approach to Teaching Learners with SEND

Thank you for choosing Armthorpe Academy as the place where your child will learn and begin to shape their bright future. Armthorpe will be the place where their skills are developed and new talents are discovered; we will never lose sight of that. We know we have such an important role in the lives of your children and a huge responsibility to you as parents and carers. We are proud of our inclusive ethos, and will always have these principles to drive the academy forward. Our academy motto is that 'Inside everyone is a rainbow waiting to shine' and we endeavour to support students to achieve their absolute best.

We have set high standards of behaviour at Armthorpe. Every student should have the chance to learn without disruption or distraction and we expect our students to represent the academy with pride in the local community. We have structured our academy day so that students will feel safe and are able to learn in a happy and calm environment.

Our innovative curriculum and committed approach to teaching and learning gives every child the best chance to succeed and achieve their aspirations.

#### **a. Inclusion Statement**

Armthorpe Academy is proud of its inclusive ethos and we work in partnership with learners, parents and other agencies to provide the best possible educational outcomes for our students. We are an inclusive academy and believe that all young people should be valued as individuals and treated with respect. As a academy community, we endeavour to ensure that the provision for all our learners is of the highest possible standard, whilst acknowledging that we will always need to continue to improve our practice. We are committed to narrowing the attainment gap between children with SEND and their non-SEND peers and are working to achieve this in a variety of different ways as outlined in our 'Local Offer' below.

At Armthorpe we believe that:

- All students are entitled to be valued equally, be respected as individuals and be included regardless of abilities, needs and behaviours.
- All students are entitled to a broad, balanced and enriching curriculum which is adapted as appropriate to meet the individual needs of students.
- All of our teachers are teachers of children with SEND.
- All of our students are able to make progress and learn.
- Effective assessment and provision for children with SEND will be secured in partnership with parents/carers, students, Local Authority and other partners.
- Maintaining young people's safety and wellbeing is central to their development.

Staff have high expectations of students with SEND, providing appropriate learning and teaching activities within a supportive pastoral framework. We aspire to nurture in our students' high expectations, self-confidence and ambition which allows them to achieve and attain. In partnership with families and the wider community we aim to celebrate their successes and to foster their development, so they are independent learners and responsible citizens.

#### **b. What is meant by a 'graduated approach' when meeting the needs of students?**

Following the SEND Code of Practice, Armthorpe Academy uses a graduated approach to meet the needs of students with SEND. Up to 20% of children and young people have SEND at some stage in their time in academy; only around 2% have SEND which are of a severe and complex nature. For many children, simple changes to the way that the curriculum is delivered can make a significant impact and help to remove the barriers to their learning. With these changes in place they are soon able to catch up with their peers and make the expected levels of progress. We call this 'differentiating the curriculum'. Your child's subject teachers will be doing this on a daily basis through what is known as 'Quality First, Wave One Teaching' in order to ensure that all the students in the class can make the most of the learning experiences presented.

At Armthorpe, all staff have seating plans for all classes/students, where strategies are identified as appropriate to support students learning. These seating plans are checked as part of our quality assurance process. Learners on the SEND register (these will be students in receipt of Wave 2 provision) also have student profiles. These contain contributions of the students and help to inform staff what is important 'to' and 'for' the learner as well as specific targets students may be working towards. The aim of these plans are to ensure any barriers to learning are diminished as a result of strategies put in place. Plans for each learner are reviewed after each data collection. Plans are then adjusted as appropriate in order to best support each individual.

#### **c. What does a 'graduated response' look like at Armthorpe?**

Each teacher has the responsibility to meet the needs of all the students in their class, with the Head of Department having overall accountability for all the performance of all learners in their respective subject area. For some students 'differentiating the curriculum' through effective lesson planning may not be enough to enable them to make adequate progress. They may require interventions which are 'additional to and different from' that which are normally provided for all students. If a student requires this kind of support the academy will monitor them according to the SEND Code of Practice. You will be kept informed of any

additional support your child is receiving. Where strategies used by teachers and subject leaders are not having an impact on your child's progress, your child will receive further small group interventions alongside other students with similar needs – this is called 'wave two intervention' and is generally delivered by a member of the SEND Team. Any interventions will be carefully targeted to address the student's needs/gaps in learning and progress will be closely monitored and evaluated. If no progress is made, sometimes it may then be necessary to provide even more bespoke personalised intervention with specific 1:1 support – this is known as 'wave 3 intervention' and once again this will be planned, delivered and evaluated on a short-term cycle.

Regardless of the wave of provision, our aim is to provide a calm, safe, caring and purposeful environment where everyone is valued and respected equally. We work hard to provide an inclusive education, encouraging the development of academic skills, social skills, life skills, respect for self and others and the ability to be an independent learner.

### 3. SEN: An Overview

#### a. What is a Special Educational Need?

A child or young person has SEND if they have a learning difficulty or disability which calls for special educational provision to be made for them. A child of compulsory academy age or a young person has a learning difficulty or disability if they:

- a. have a significantly greater difficulty in learning than the majority of others of the same age; or
- b. have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools.

A child under compulsory academy age has special educational needs if they fall within the definition at (a) or (b) above or would do so if special educational provision was not made for them (Clause 20 Children and Families Act) (SEND Code of Practice 2015).

#### b. What is a disability?

The Equality Act 2010 states that a person has a disability if they have a physical or mental impairment and the impairment has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities. A physical or mental impairment includes: learning difficulties such as dyslexia; speech, language and communication impairments; sensory impairments such as visual or hearing impairments; autistic spectrum disorder and medical conditions including epilepsy, diabetes and more severe forms of asthma and eczema. If the impairment has a substantial and long-term effect on a person's ability to carry out normal day-to-day activities it may amount to a disability.

#### c. What are the broad areas of Educational Need?

There are four broad areas of need, as identified in the SEND Code of Practice:

- **Communication and interaction:** including autism and speech and language difficulties.
- **Cognition and learning:** where students learn at a slower pace than their peers even with appropriate differentiation. This may be subject specific or across a range of subjects. Learning difficulties include developmental delay and specific (SpLD) or moderate (MLD) learning difficulties as well as dyslexia, dyscalculia and dyspraxia.
- **Social, emotional and mental health difficulties:** including challenging, disruptive or disturbing behaviours such as anxiety, self-harm, substance abuse, eating disorders, attention deficit hyperactive disorder or attachment disorder.
- **Sensory and/or physical needs:** including visual and hearing impairment, dyspraxia, cerebral palsy and other physical disabilities or medical conditions which affect a child's learning.



## **4. Arrangements for Supporting Pupils Moving Between Phases of Education and Preparing for Adulthood**

### **a. How can students themselves be involved in the whole process?**

Students' views are very important to us and feed directly into all policies, procedures and daily teaching of children with SEND. Students are given regular opportunities to:

- Provide feedback through the whole-academy student voice process
- Self-assess in class
- Attend review and other meetings as appropriate
- Contribute to their student passport
- Suggest possible targets to achieve
- Suggest how academy can better provide for their needs
- Be part of the academy council
- Contribute to the annual review of the SEND policy and Information report

### **a. How does the academy support transition for children with SEN/D?**

At Armthorpe, we have a dedicated transition team led by Mrs Kendall (Head of Year for Year 7), who visits **all** students in primary schools prior to the transition week at the end of Year 6. In partnership with feeder schools the academy identifies students with SEND, before they start in Year 7. For some students this process may begin in Year 5. The SENDCo or Deputy SENDCo makes contact with either parents or the primary SENDCo to confirm a child's SEND status. This is then followed up with visits to primary schools, attendance at Early Help, EHCP meetings and other meetings as appropriate.

Additional transition visits are organised for students who are deemed vulnerable or anxious about the move to secondary academy. In this time, students meet key staff, experience lunch in the academy canteen and start to find their way around the academy site. Our annual open evening is held in late September/early October. We would encourage parents to visit us as early as possible (Year 4/5) so we can start to build relationships to ensure transition is a smooth process for all stakeholders. We often find and appreciate that parents/carers are more anxious than the learner themselves as transition nears; we pride ourselves on communication and pastoral care. Please see the academy website for communication with parents via social media during transition this year.

The academy also carries out baseline assessments in English, Maths, Science and reading and spelling assessments. These are to ensure that all students who may have additional needs are accurately identified so that appropriate support can be put in place. This allows us tailor support further and ensure students can make a positive transition to secondary academy. This allows us to ensure students access the appropriate interventions they need to ensure that they can thrive at secondary academy.

### **b. How does the academy support transition into Key Stage 4, Post 16 and beyond?**

The SEND team work closely with the pastoral team and form tutors to ensure that transition from year to year and between Key Stages is carefully planned for students with SEND. Generally, if possible, students will keep the same key worker to ensure continuity. The inclusion and pastoral teams also work closely with Heads of Department and the academy's Careers Education Information and Guidance service.

The Pastoral or SEND team will meet with all students with SEND during the options process in Year 9 to ensure the most appropriate Key Stage 4 pathway is chosen. In Key Stage 3, our SEND team will typically work with a consistent class to best support students. As students move into Key Stage 4, this support is arranged by specialism, wherever possible, to ensure students who require additional support in the classroom receive additional, bespoke interventions.

Mrs Crump (our Inclusion Manager) oversees the Learning Zone provision at academy. Jointly with Mrs Donkin (Assistant Headteacher – SEND and Inclusion) and Miss Longhorn (Deputy SENDCo), they oversee students who

are accessing Alternative Provision and ensure these students are supported in their transition to post-16 education, employment or training.

For students with an EHCP, transition to Post 16 will be a focus of the Annual Review, which will be timed to ensure that transition questions can be considered and planned for appropriately. This process starts during Year 9 to support students in their transition.

### **c. Do we just look out for students already identified as having SEND?**

The Inclusion Team, in conjunction with the Year 7 Transition Team are all involved in the primary to secondary transfer of all students. Although the team focus predominantly upon students already identified as having SEND, the team are vigilant about other students who may present with transitional or newly arriving SEND as they enter their secondary phase of education. We are aware that SEMH (Social, Emotional and Mental Health) needs can often emerge during transition and the SEND Team works in partnership with the pastoral teams in this regard.

The academy also carries out baseline assessments in English, Maths, Science and reading assessments. These are to ensure that all students who may have additional needs are accurately identified so that appropriate support can be put in place. This allows us tailor support further and ensure students can make a positive transition to secondary academy.

Parents and carers are vital partners in their child's journey through academy and as such they are invited to speak to the Inclusion Team should they have any concerns so that a plan can be put in place to best support each student. If a parent feels their child may have Special Educational Needs they should make an appointment with the SENDCo.

## **5. The Process for Identifying Pupils with SEND and Assessing Their Needs**

### **a. How and when would my child be identified as having SEN/D?**

Learning needs will be identified where possible prior to the start of Year 7 as part of our transition processes. The identification of emerging needs will be an ongoing process starting from early in Year 7. The learning need of a student will be addressed as early as possible because:

- There will be continuity for the student when intervention continues from the primary academy setting, hopefully preventing further gaps in learning/knowledge
- Appropriate differentiation and intervention will help students to cope with the demands of the curriculum and give further opportunities to access work independently.
- Barriers to learning need to be overcome where possible, so that they do not present problems for the student in Key Stage 4, Post 16 and beyond.
- The evidence gathered over time will also constitute a 'history of need' and will enable us to establish a 'normal way of working' for a student. This is required to support applications for Exam Access arrangements in Key Stage 4 and beyond.

### **b. Who can make a referral?**

The identification process revolves around our whole-academy assessment calendar (see academy website) when the progress of all students in academy is formally reviewed twice a year.

Formal requests for referrals will come from the SENDCo following these assessment points, however, teachers and support staff can make a referral about a student at any point should they have any concerns about a student's ability to access the curriculum or demonstrate appropriate learning/progress. In addition, students may self-refer, and parents may also make a referral by raising a concern to the SENDCo.

### **c. What should I do if I think my child has Special Educational Needs or a disability?**

If you feel that your child may have SEND or have been informed by academy that they have been identified with a need then you should speak to the Head of Year responsible for their year group in the first instance and they will liaise with the SENDCo as appropriate. The academy closely monitors all students with SEND and would be happy to discuss the strategies in place already and what impact they are having, as well as any other strategies that could remove any barriers to learning.

#### **d. Once an identification has been made how and when is that information recorded and shared?**

At Armthorpe, we maintain an inclusion register. This register includes all students with any identified learning needs. The Inclusion Register (coded as a K or E on SIMs) details each individual's particular learning need/s and how they can best be met in the classroom. Each student has a student passport which details the best ways to support each individual student. Students on this register are receiving additional and different provision to support their development.

Students with an E code have an Education, Health and Care Plan (EHCP) and additional information can be found on the individual's 'student passport', which summarises on one page the expectations and provision as set out in their statutory plan. It also provides staff with student's individual targets (from their EHCP) so that everyone can support these targets in being achieved. This allows staff to support these students as effectively as possible through differentiation.

K codes are graduated as follows:

- K1 - Student is receiving support either from an external agency or from the SEND/Inclusion Team
- K2 - Student is receiving significant support from external agencies and SEND/Inclusion Team
- K3 – The SENDCo is making an application for an Education, Health and Care Plan.

The Inclusion Register also contains information about students that it is important for teachers to know and may require action at some point (e.g. medical information).

The Inclusion Register is saved on the Staff Shared Drive and all additional documents such as the student's passport are hyperlinked to this document. Attainment data is also transferred to teacher's seating plans after each data collection. This Inclusion Register is a fluid document that is reviewed and updated each half term. Live registers are maintained centrally on a spreadsheet and on SIMS and will be continually accessible to staff. Colleagues will receive updates by email as and when new identifications of SEND are made in year or if a new student with SEND arrives in academy. Colleagues will also be updated via email should there be significant changes in a student's passport between the formal half-termly reviews. Teachers are expected to use this information when planning lessons, resources, trips and assessments and to amend their teacher notes on students they teach after they are notified of these changes. Parents have every right to expect teachers to know their child's needs and to act on the advice given to ensure that each individual has these met in the classroom.

## **6. How the Academy Involves Other Bodies and External Agencies in Meeting a Pupil's SEN/D and Supporting Their Families**

### **a. Why would the academy involve external agencies to help?**

Sometimes we may decide to involve external professionals or agencies to provide more specialist advice and guidance in order to support us in removing the barriers to your child's learning. Armthorpe Academy works within the Doncaster Local Authority and as such has access to the following range of specialist resources and assessments, from the Local Authority, to assist with the identification of additional needs and provide relevant support to both students and families:

- Educational psychologist
- Physiotherapy and occupational therapy services
- Learning and Cognition Team
- School Nursing team

- ASCETS (Autism specialists)
- Behaviour Outreach Support Service
- Participation and Transition Team
- Visually Impaired Team and Hearing Impaired Team
- CAMHS (Mental health specialists)
- Social Services
- Speech and Language Therapy
- Youth Offending Service
- South Yorkshire Police

Universal services such as the academy school nurse are available to all students. Time limited support such as speech and language therapy, Educational Psychology, CAMHS and physiotherapy must be requested for individuals.

If your child's needs are wide ranging or more complex, then it may involve several of these people who will need to work in a co-ordinated way. As more people become involved in helping Armthorpe to meet your child's needs, the key staff working to support your child such as the SENDCo or Head of Year may talk to you about holding an Early Help Assessment (EHA). This meeting will help Armthorpe to organise Team Around the Child Meetings (TAC) where everyone involved (including yourself) can sit down together and discuss the best way forward to help your child to make progress, these may then occur at regular intervals from the initial meeting. Armthorpe may decide to draw up a more personalised learning plan. This will record the additional, specialist strategies and interventions that will be required to help remove the barriers to your child's learning. In addition, some or all staff may undertake specific training in order to help ensure that the environment and strategies used are appropriate to meet a student's needs and staff have the relevant skills to allow our child to make progress. You will be kept informed all the way through the process and will be able to make suggestions as to how you can help at home to ensure all round support for your child.

#### **b. What if more support was needed after this?**

Only a very small percentage of children require support of an additional nature beyond this. If this is the case, then the SENDCo may discuss with you the possibility of asking the Local Authority to undertake a statutory assessment of your child's needs (Education, Health and Care Plan Assessment). If this is considered appropriate, Armthorpe will collate all your child's information and evidence of all of the carefully evaluated additional strategies and interventions that have been put place. Then, following your input and with your permission it will be sent off to the Local Authority for them to consider the information at a panel meeting and make a decision as to whether or not to carry out a statutory assessment of your child's needs. Whilst this is taking place, Armthorpe will continue to meet your child's needs to the best of our ability with the support that is already in place.

#### **c. What is a 'Statutory Assessment'?**

Once the Local Authority receives a request to consider whether to make a statutory assessment or not, a legal timescale begins. The process of statutory assessment is carefully bound by the legislation and guidance within the SEND Code of Practice. **The SENDCo will be able to explain the process and timescales to you** or alternatively you would find this in the SEND Code of Practice. If the decision is made to go ahead with a statutory assessment then the Local Authority will signpost you to guidance and support that will assist you through the process. The Local Authority will decide following the assessment whether an Education, Health and Care Plan should be issued in order to best support the needs of an individual.

## **7. Curriculum Modification, Classroom Adaptations and Interventions for Children With SEN/D**

#### **a. What kinds of strategies are used to support children with SEND at Armthorpe Academy?**

First and foremost, the academy believes the most effective strategy by far is for students with SEND to remain in the mainstream classroom with access to high quality teaching. As such, the Inclusion team are continually developing expertise to deliver a variety of intervention approaches, which respond to the needs of each individual and cohort both inside and outside the classroom. Staff training occurs every Monday evening and SEND is regularly covered through this programme. A wide variety of strategies are used to provide SEND support for students in various areas of the curriculum. The following interventions and methods are currently in use:

- Quality First, Wave 1 teaching (differentiation of lessons). This is done by differentiating input, tasks and outcomes
- Certain subjects will also teach groups based on ability (also known as “setting”).
- In-class support dependent on the student’s needs (SEND Team)
- Small group/individual intensive support sessions in English and Maths within the curriculum
- Use of wave 2 intervention teaching such as Lexonik, Comic Strip Conversations, Lego Therapy, etc
- Bespoke resources and IT packages as required
- Extra-curricular homework support sessions through the SEND Team
- Support in examinations specific to individual needs (Exam Access Arrangements)
- Target setting for students with EHCPs
- Regular monitoring and review meetings with identified key staff
- External support from specialists
- External medical support
- Mentoring and counselling support as required
- Support activities at unstructured times

The academy’s Behaviour Policy is adapted to take into account the unique circumstances of SEND students. Reasonable adjustments are made in the implementation of the policy, in line with the Equality Act.

#### **b. How can I support my child to access homework?**

Armthorpe will set appropriate homework to support your child’s development, however, we will expect your support in ensuring that students are able to access these opportunities to embed the new skills they have been taught.

A range of homework tasks are set across subjects in all year groups. This homework is set by individual subject teachers and differentiated to the needs and abilities of the students. These may be centred around retention of key information we know students will need. This homework is all about supporting the students to know and remember more and may also be set around completion of work through online platforms such as GCSE Pod, Seneca Learning or Sparx Maths. Pieces of extended writing may also be set as homework, and this is to support students completing independent practice of skills they have already encountered in the classroom. Resources are available online on the academy website to support learning, but the Inclusion Team also run a homework club on Wednesday and Thursday 2.45 – 3.45 pm. If you would like advice regarding appropriate support that you can offer at home if your child has SEND then please speak to the SENDCo or your child’s class teacher.

#### **c. How is support allocated to each student?**

Learning support and resources are allocated according to need and for students on an EHCP will match the targets and needs of each student. The nature and need for support is discussed by the SENDCo with young people and parents/carers at annual reviews for students on an EHCP or in meetings with students and parents. This will be monitored for individual students on a termly basis.

#### **d. How are the SEND Team deployed?**

Where possible, learning support is organised departmentally to maximise staff expertise and collaborative practice in order to best support the student. We are unable to allocate personal Learning Support Assistants to individual students due to the degree of subject specialism required and the constraints of day to day deployment within a secondary setting, but we endeavour to ensure that our practice is consistent across the

team and that information is shared appropriately. We try to ensure that our SEND Team have a range of different specialisms, both when supporting in the mainstream classroom and delivering wave 2 intervention.

#### **e. How do you modify your curriculum to meet the needs of students?**

The academy is committed to students accessing mainstream learning wherever this is right and appropriate. All students are entitled to have full access to the curriculum. The curriculum will therefore be differentiated to take account of each child's particular needs and will be modified to suit each child's academic and personal development. The overarching priority is that students make at least good progress and are engaged with their learning. For specific learning needs, such as those related to literacy and numeracy, students may be withdrawn from lessons to participate in small group or one-to-one interventions to close gaps to enable greater independent access to the wider curriculum.

The academy curriculum is adapted so that all students access a personal development session every day. This is to support students in developing understanding of the world around them and the life skills we know that they will need when they leave Armthorpe and move into further education, employment or training. All students also access a daily reading session. Each year group accesses a specific curriculum with appropriate texts to support students in developing key skills to support them in accessing the entire curriculum.

We have a two year Key Stage 4 curriculum. In conjunction with parents/carers, students select GCSE option choices in Year 9 to start in Year 10. Students have one to one conversations to support them in ensuring that they pick the best options to provide them with the best chances of success at Key Stage 4. There are a range of academic and vocational options, which can be tailored to best suit the needs of the child. The vocational options in KS4 follow a different assessment criteria, which allow learners to sit assessments throughout the year. Based on individual circumstances, and in collaboration with external professionals a managed reduction of the GCSE offer may be offered to allow students to concentrate and prioritise the core curriculum – a key component for progression Post 16.

#### **f. What provision do you have to enable children with SEND to participate in extra-curricular activities and trips?**

As an inclusive academy, students with SEND will be invited to access all activities and trips that the academy undertakes; reasonable adjustments will be made by academy to ensure that this is possible. Students are encouraged to participate at their own level, taking advice from families and medical professionals into consideration, following the completion of a risk assessment.

Students with SEND are encouraged and supported, as appropriate, to attend after academy clubs which are available to all students. The purpose is to enable SEND students to benefit from experiencing all aspects of high academy life, whilst socialising with their peers, in a supportive environment.

#### **g. What provision is there to make the Armthorpe site accessible for students with physical disabilities?**

The Academy's Accessibility Plan can be found on the academy website. Although the dispersed academy buildings mean the site is not always easy for students with physical disabilities to negotiate, the academy works hard to facilitate access. In the new building, the academy has a lift to ensure the upper floors are accessible to students. Armthorpe Academy has appropriate disabled access; designated parking bays, ramp access where required and accessible toilet facilities. Relevant staff are also trained in evacuation procedures.

### **8. Arrangements for Assessing and Reviewing Pupils' Progress Towards Outcomes**

#### **a. How will the progress of my child be assessed?**

All students are continuously assessed by their teachers using a variety of different methods. Attainment data is currently collected twice each year. In addition, Year 7 parents/carers also receive a 'Settling In' evening in October to discuss their child's wellbeing during their transition to secondary school.

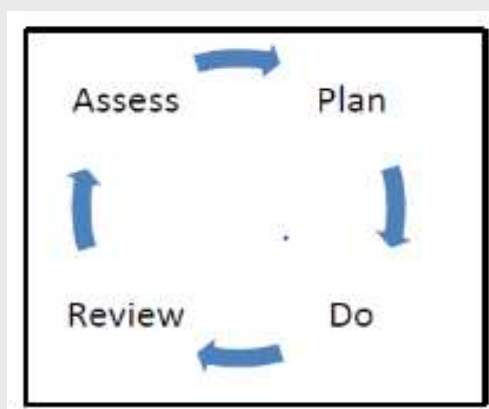


The progress of SEND students is also monitored by the SENDCo, Head of Years and the Leadership Team. This information is used when advising teachers about possible teaching & learning strategies, in progress discussions with students and to inform wave 2 intervention.

Students annual review targets are monitored and updated as required throughout the year in discussion with the SENDCo. Teachers and support staff can make a referral about a student at any point should they have any concerns about a student's ability to access the curriculum or demonstrate their learning. In addition, students may self-refer and parents may also make a referral by raising a concern to the SENDCo. This will in effect trigger a review of progress by the Inclusion team.

#### **b. How does assessment and review fit into the 'bigger picture'?**

Armthorpe follow the process of Assess – Plan – Do – Review; a model which is widely used.



This ensures that interim targets, subsequent interventions and support are regularly monitored, reviewed and subsequently updated. This cycle maximises the opportunity to develop the academic, social and emotional development of each child as appropriate to their individual needs.

#### **c. What will you do if you think that my child has a special need or disability following an assessment or review?**

- Talk to you about your child's difficulties in learning or disability so we can understand their needs.
- Make an assessment of your child's learning so we know which skills they need to learn next
- Ask the SENDCo to support and advise teachers so that your child can learn in the best way for him/her – your child will be involved in writing their own learner passport.
- Implement a range of programmes to help children who need extra support to read, write, learn maths or manage their behaviour
- Regularly check and inform you about progress
- Ask for advice from an educational psychologist, advisory teacher, speech and language therapist or health colleague if we are unsure how to help your child make progress
- Tell you how to get in touch with SENDIASS who can offer advice and support and inform you about how to make a complaint if you are not happy with the support we are offering your child.
- Talk to you if we think we need to consider asking the local authority for an early review of your child's needs because more advice/resources are needed to help your child to make progress.

#### **d. How do you benchmark and review your provision?**

The academy works closely with the Doncaster Special Educational Needs Team, Educational Psychology Service in addition to a range of other agencies. Relevant specialist information is shared with staff through a secure electronic Inclusion register and information on student plans are updated as required. We also collaborate with other academies as a member of Consilium Academies Trust. This enables the SENDCo and members of the inclusion team to liaise with colleagues and keep abreast of local and national developments, policies and strategies. The SEN Policy and Information Report are reviewed by the academy and governors annually.

Some students require additional support in exams and assessments, due to their SEND. These students are assessed in the academy for exam access support, which may result in the provision of extra time, a reader, use of a word processor, a scribe or a smaller venue, in order to support their need.

## **9. Arrangements for Consulting Young People with SEN/D and Involving Their Parents/Carers in Their Education**

### **a. How can students themselves be involved in the whole process?**

Students' views are very important to us and feed directly into all policies, procedures and daily teaching of children with SEN/D. Students are given regular opportunities to:

- Provide feedback through the whole-academy student voice process
- Self-assess in class
- Attend review and other meetings as appropriate
- Contribute to their student passport
- Suggest possible targets to achieve
- Suggest how academy can better provide for their needs
- Be part of the academy council
- Contribute to the annual review of the SEND policy and Information report

### **b. How are parents involved in the process?**

Parents and carers are encouraged to attend the autumn term Open Evening, prior to selecting a secondary academy of choice. This gives families the opportunity to, first hand, experience what Armthorpe has to offer and to discuss any issues or concerns with SEND staff. At this event you will have the chance to meet with parents of some of our current SEND students and the learners themselves, who will be happy to discuss their experiences of Armthorpe with you.

Once a student is allocated a place at Armthorpe, parents are expected to attend the summer term Open Evening to key staff at Armthorpe. Our Year 7 Settling In Evenings, in late September/early October, provide the opportunity to informally meet with the Headteacher and your child's Year Leader and form tutor once again.

There will then be an annual parent consultation evening, to discuss progress and any concerns. In addition, families of students with Education Health and Care Plans will be invited into academy to review progress.

## **10. Arrangements for Securing Staff Expertise and for Training in Supporting and Working with Children with SEND**

### **a. What training do teachers and support staff receive?**

The SEND policy recognises that all teachers and relevant support staff must be provided with the necessary information and training on an ongoing basis to ensure that the students they teach are able to flourish. Information and training is provided at a variety of levels as needs arise including at whole-academy, curriculum and individual level. It is also recognised that in some cases collaboration with external agencies may be required in order to access specialised support, but where possible expertise will be developed in academy.

In the classroom our core principle is that we are committed to providing 'Quality First, Wave 1 Teaching' for all students, which places personalisation and effective differentiation at the heart of our teaching practice. Teachers and the SEND team are held to account through whole academy Quality Assurance and Appraisal processes using the National Teacher Standards and the Professional Standards for Teaching Assistants (June 2016) respectively as our guide.



All staff at Armthorpe receive training with regard to planning and delivering differentiated lessons and receive training on common conditions such as ASD, Dyslexia, Diabetes, Epilepsy and self-harm. In addition, all staff are trained on Child Protection and Safeguarding.

Nominated staff receive highly specialised or advanced level training in a number of areas such as Child Protection, Dyslexia intervention teaching, Autism, mentoring for mental health issues and also intervention based strategies such as lego therapy.

If a young person joins Armthorpe, having needs that current staff have not received training on, then these emerging training needs will be addressed as a priority and specialist external training sought. In addition, as part of the appraisal process, all teaching staff are involved in setting professional development targets which support the development of differentiation within the classroom.

**b. Who works in the Inclusion Department and what are their areas of specialism?**

Name	Role	Email Address
Mrs Donkin	Assistant Headteacher for SEN & Inclusion	<a href="mailto:ARM-SEN@consilium-at.com">ARM-SEN@consilium-at.com</a>
Miss Longhorn	Deputy SENCo	<a href="mailto:ARM-SEN@consilium-at.com">ARM-SEN@consilium-at.com</a>
Mrs Crump	Inclusion Manager	<a href="mailto:Debs.crump@consilium-at.com">Debs.crump@consilium-at.com</a>
Mrs Hartley	Shine Manager	<a href="mailto:Rachel.hartley@consilium-at.com">Rachel.hartley@consilium-at.com</a>
Mrs Rush	Haven Manager	<a href="mailto:Nicola.rush@consilium-at.com">Nicola.rush@consilium-at.com</a>
Mrs Joyes	Learning Support Assistant	<a href="mailto:Lindsay.joyes@consilium-at.com">Lindsay.joyes@consilium-at.com</a>
Ms Wood	Learning Support Assistant	<a href="mailto:Karen.wood@consilium-at.com">Karen.wood@consilium-at.com</a>
Miss McCauley	Learning Support Assistant	<a href="mailto:Amy.mccauley@consilium-at.com">Amy.mccauley@consilium-at.com</a>
Vacant Post		

**c. Where can I get more information?**

- To access the Doncaster Local Offer, please go to: [Local Offer - Special Educational Needs / Disabilities \(SEND\) - Homepage - Doncaster Council](#)